

ADDITIONAL RESPONSIBILITIES

1. The additional responsibilities for the Director of Finance include:

- Internal Audit & Corporate Anti-Fraud
- Procurement
- Interface to Council Trading Arrangements
- Coordination of Portfolio Holder Arrangements with Portfolio Holder for Finance and Commercialisation
- Chairing of Resources and Commercial Directorate Management Team
- Chairing of Commissioning and Commercial Board and sign off of Procurement Gateways

These additional responsibilities will be recognised through an acting up allowance equivalent to £7,000 per year.

2. The additional responsibilities for the Divisional Director Strategic Commissioning include:

- Human Resources & Payroll
- Shared Service Governance with Buckinghamshire County Council
- Coordination of Portfolio Holder Arrangements with Portfolio Holder for Performance, Corporate Resources & Customer Services
- Preparation for and coordination of Resources & Commercial Improvement Boards
- Coordination of Directorate Joint Committee
- Coordination of Resources & Commercial briefing to Scrutiny Lead Councillors

These additional responsibilities will be recognised through an acting up allowance equivalent to £7,000 per year.

3. The additional responsibilities for the Divisional Director Commissioning & Commercial Services include:

- Commercialisation Strategy and Commercial Expansion
- Commercial Reporting
- Coordination of Portfolio Holder arrangements with Portfolio Holder for Finance & Commercialisation regarding commercialisation.

These additional responsibilities will be recognised through an acting up allowance equivalent to £3,500 per year.